

**REGISTRATION FORM - Spring 2009**

Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Home phone \_\_\_\_\_ Other phone \_\_\_\_\_

E-mail address \_\_\_\_\_

Previous AF course name + date \_\_\_\_\_

Course Name \_\_\_\_\_

**Course Cost**

14 weeks tuition - \$365 (\$340 if registered before 1/1/09) \$ \_\_\_\_\_

8 weeks tuition - \$210 (\$200 before 1/1/09) \$ \_\_\_\_\_

Membership (\$35 individual/\$45 family) \$ \_\_\_\_\_

*Campus* texts (\$65) \$ \_\_\_\_\_

Total \$ \_\_\_\_\_

Please enclose a check, payable to "Alliance Française of Hartford" or, if you wish to pay by credit card, complete the following:

\_\_\_\_ Visa or \_\_\_\_ Mastercard # \_\_\_\_\_ Exp. date \_\_\_\_\_

HOW DID YOU HEAR ABOUT THE ALLIANCE FRANÇAISE? (Please check)

( ) Newspaper ( ) Internet ( ) Other \_\_\_\_\_

**WITHDRAWAL POLICY**

In view of our nonprofit status, our commitment to keeping tuition costs down, and our responsibility to our teachers, tuition fees cannot be transferred to another session, to another person, or to a private lesson. For all courses: All cancellations must be received in writing. Please state the course name, the number of classes attended and the reason for the cancellation. Refunds will be processed according to the following:

- If a request is made in writing before the first class, class tuition will be refunded; however a \$25 cancellation fee will be deducted.
- If a request is made in writing before the second class, you will be refunded the full cost of the course; however a \$25 cancellation fee + \$25 for the first class will be deducted.
- After the second class, no refund will be given.
- Books are not returnable nor are they refundable.

When a course is cancelled by the Alliance Française, payments are refunded in full.

No refund or credit will be given for classes not attended.

I have read and agree with the Withdrawal Policy YES \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_